



PO Box 993626, Redding, CA 96099
 Phone: (530) 275-1803, Fax: (530) 242-0367

**NATIONWIDE
 SERVICES!**

E-Mail: contactus@odlegal.net, Website: www.odlegal.net

OnDemand Legal, Inc. Request Form

DATE:	ODL ORDER No.:
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ASSIGNMENT TYPE:	COURT FILING	RESEARCH	MESSENGER	SERVICE OF PROCESS
SERVICE LEVEL:	ROUTINE	NEXT-DAY	RUSH	SPECIAL

COURT FILING, RESEARCH AND MESSENGER ORDERS

ROUTINE are completed by next day; RUSH completed within 3-4 hrs; SPECIAL are started immediately and completed in 1-2 hrs.

SERVICE OF PROCESS ORDERS

ROUTINE are attempted within 72 hrs; NEXT-DAY are attempted within 48 hrs; RUSH are attempted within 24 hrs; SPECIALS are immediate

CUSTOMER INFORMATION:

NAME:				
ADDRESS:				
PHONE:	EXT.	FAX:	REQUESTERS E-MAIL:	
REQUESTED BY:			ATTORNEY:	
			BILLING REFERENCE:	

CASE INFORMATION

COURT NAME:	HEARING DATE:
CASE NAME:	HEARING TIME:
CASE NUMBER:	DEPT./DIV.

NAME AND PICKUP/RESIDENCE ADDRESS	DELIVERY/BUSINESS ADDRESS
PHONE:	PHONE:

DOCUMENT LIST

DOCUMENT LIST

SPECIAL REQUIREMENTS

COURT FILING, RESEARCH AND MESSENGER	SERVICE OF PROCESS
ADV. FEES \$ _____	ADV. WITNESS FEES \$ _____
ODL Check# _____	ODL Check No. _____
HAVE ISSUED	PERSONAL SERVICE ONLY
LODGE/SUBMIT FOR SIGNATURE	SUB-SERVE OK
PIECES _____	ATTACHMENT PROOF REQUIRED
WEIGHT _____	

SPECIAL INSTRUCTIONS

SPECIAL INSTRUCTIONS
